

Midwestern Higher Education Compact

Program Administrative
Services for
MHEC's
Programs of Insurance

REQUEST FOR PROPOSAL - ADDENDUM

Prepared by the
Midwestern Higher Education Compact

RFP Announced: January 11, 2012
Submission Deadline: March 12, 2012, 4:00 p.m. CDT



The Midwestern Higher Education Compact is a nonprofit regional organization established by compact statute to assist Midwestern states in advancing higher education through interstate cooperation and resource sharing. Member states are: Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota, and Wisconsin.

MHEC seeks to fill its interstate mission through programs which:

- enhance productivity through reductions in administrative costs
- encourage student access, completion and affordability
- facilitate public policy analysis and information exchange
- facilitate regional cooperation
- encourage quality education programs and services in higher education
- encourage innovation in the delivery of educational services

January 2012

Midwestern Higher Education Compact

1300 South Second Street, Suite 130

Minneapolis, MN 55454-1079

phone: 612/626-8288

fax: 612/626-8290

<http://www.mhec.org>

Addendum

Modification to Section L.4. Staffing Plan and Resumes

The paragraph has changed in its entirety and now reads:

Provide information on proposed account executive(s) and support staff to service this account, including an organizational chart of all staff assigned to the MHEC MPP account. Attach detailed resumes of the account executive(s) and any support staff you plan to use, their roles in servicing the account, and the estimated annual number of hours or percentage of time to be dedicated to the MHEC MPP account for each member of the team. Include in each resume the number of years of experience in each of the following exposure areas: Real and Personal Property, Auto/GL, Medical Professional Liability, Worker's Compensation, and Pollution Liability. Also include in the resume all items listed below.

- a. Name
- b. Title
- c. Number of years in this capacity
- d. Educational background
- e. General professional experience
- f. Professional experience in servicing higher education institutions
- g. List State Broker Licenses, Property Casualty and/or Health & Life which are held individually.

If applicable, describe the nature and level of staff resources and service capabilities readily available to you through any parent organization.