Midwest Student Exchange Program (MSEP)
Data Collection Process
2023-2024
4 October 2023

About MHEC
• Midwestern Higher Education Compact (MHEC) was legislatively created in 1991 and serves the Midwest census region (12 states)
• MHEC brings together leaders from midwestern states to develop and support best practices, collaborative efforts, and cost-sharing opportunities. Through these efforts it works to ensure strong, equitable postsecondary educational opportunities and outcomes for all.

About MSEP
• Began in 1994
• The program is volunteer-based with eight states and over 70 institutions in the Midwest choosing to participate.
• Public institutions agree to charge students no more than 150% of the in-state resident tuition rate for selected programs with private institutions offering a 10% reduction on tuition.
• Goals
  • Increase postsecondary education opportunities throughout the Midwest.
  • Provide cost savings for students and families within the region.
  • Assist the two and four-year public and not-for-profit private institutions with an enrollment management tool.
Hey MHEC! Why do you collect this data and what do you do with it?

- Original purpose of the report was for institutions to utilize the information in making determinations on what programs they want to include in their MSEP program.

Who do I contact for help?

Beth Ellie
Associate Director for Policy Initiatives
msep@mhec.org
612-677-2769 direct
- Answer questions
- Live demonstrations
- Copies of your institutions last MSEP data submission

MSEP Data Collection Process and Form for AY 2023-2024
Workflow

Review the form and data dictionary.

Collect and insert the data into the form.

Please check your work.

Submit your form by sending it to msep@mhec.org.

MHEC/MSEP will send you a received receipt.

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Tab 1 – General Information

Midwest Student Exchange Program (MSEP) 2023 - 2024 Data Submission

Name: [Name]

College: [College]

Department: [Department]

Institution: [Institution]

Contact Information:

Name: [Name]

Email: [Email]

Phone: [Phone]

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Standard Example

Midwest Student Exchange Program (MSEP) 2023 - 2024 Data Submission

Name: [Name]

College: [College]

Department: [Department]

Institution: [Institution]

Contact Information:

Name: [Name]

Email: [Email]

Phone: [Phone]
Tab 3 – Data Entry Form

State of Residence | A1

- A student's permanent address as determined by such evidence as a driver's license or voter registration. For entering freshmen, state of residence may be the legal state of residence of a parent or guardian.
- Only include students from MSEP participating states including those from Illinois and Michigan as grandfathered students are still attending.

- Use the United States Postal Service approved state abbreviations.
  - All - AL
  - Alaska - AK
  - Arizona - AZ
  - Arkansas - AR
  - California - CA
  - Colorado - CO
  - Connecticut - CT
  - Delaware - DE
  - Florida - FL
  - Georgia - GA
  - Hawaii - HI
  - Illinois - IL
  - Indiana - IN
  - Iowa - IA
  - Kansas - KS
  - Kentucky - KY
  - Louisiana - LA
  - Maine - ME
  - Maryland - MD
  - Massachusetts - MA
  - Michigan - MI
  - Minnesota - MN
  - Mississippi - MS
  - Missouri - MO
  - Montana - MT
  - Nebraska - NE
  - Nevada - NV
  - New Hampshire - NH
  - New Jersey - NJ
  - New Mexico - NM
  - New York - NY
  - North Carolina - NC
  - North Dakota - ND
  - Ohio - OH
  - Oklahoma - OK
  - Oregon - OR
  - Pennsylvania - PA
  - Rhode Island - RI
  - South Carolina - SC
  - South Dakota - SD
  - Tennessee - TN
  - Texas - TX
  - Utah - UT
  - Vermont - VT
  - Virginia - VA
  - Washington - WA
  - West Virginia - WV
  - Wisconsin - WI
  - Wyoming - WY

CIP Code with Decimal | B1

- The CIP (Classification of Instructional Programs) Code is from the National Center for Education Statistics (NCES) that corresponds with the student's program of study.
- You can find CIP Codes at https://nces.ed.gov/ipeds/cipcode/default.aspx?y=26 or download an Excel list from the MHEC/MSEP webpage.

- Enter "99" for undecided or unknown
- Please ensure your CIP Code includes the decimal.

<table>
<thead>
<tr>
<th>CIP Code</th>
<th>Decimal</th>
</tr>
</thead>
<tbody>
<tr>
<td>40802</td>
<td>4.0802</td>
</tr>
<tr>
<td>No</td>
<td>Yes</td>
</tr>
</tbody>
</table>
Student Standing | C1

- Enter one of the following
  1 - Undergraduate Freshman
  2 - Undergraduate Sophomore
  3 - Undergraduate Junior
  4 - Undergraduate Senior
  5 - Undergraduate 5+ or other student
  6 - Professional or Graduate Student

Year of MSEP Participation | D1

- The number of years this student has been an MSEP discount recipient.
- If they are new, enter 1.
- If this is not a known value, enter the number of years the student has been at your institution.

Graduation Status | E1

- Indicate whether or not the student will graduate this year by noting "yes", "no" or "unknown" in this column.
Sample Columns A - E

<table>
<thead>
<tr>
<th>State of Residence</th>
<th>GP Code with Decimal</th>
<th>Student Standing</th>
<th>Year of MSEP Participation</th>
<th>Graduation Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>MN</td>
<td>28.0000</td>
<td>2</td>
<td>2</td>
<td>No</td>
</tr>
<tr>
<td>NE</td>
<td>28.0000</td>
<td>1</td>
<td>1</td>
<td>No</td>
</tr>
</tbody>
</table>

In-State Tuition | F1 and Out-of-State Tuition G1

In-State
- The tuition charged by institutions to those students who meet the state's or institution's residency requirements.

Out-of-State
- The tuition charged by institutions to those students who do not meet the state's or institution's residency requirements.

MSEP Tuition | H1

- The tuition charged by institutions to those students who are receiving the MSEP discount.

What was the average MSEP savings in FY23?
Overall: $7,531
Community College: $1,457
University: $8,053
Credits Taken | I1

• The number of credits, or other units of measurement adopted by the institution, for which the student is enrolled and charged.

Tuition Charged | J1

• The amount of money charged to the MSEP recipient for instructional services for the summer and/or fall 2023 terms.

Sample Columns F - J
**Please**

- Let us know if you are having any questions or issues using the form.
- Only include students from the Midwest region.
- Include grandfathered Illinois and Michigan students.
- Use the USPS approved state abbreviations.
- Paste only the information requested into the correct columns on the data entry sheet.
- Submit your data to msep@mhec.org.
- Data collection closes December 31, 2023.

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**Got Questions?**

**MSEP Data Collection Open Forum**
- Thursday, November 9
- 1-2 p.m. CT, 2-3 p.m. ET

**Individual Appointments**
- msep@mhec.org

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**MSEP 2.0**

Seeking volunteers to join a committee to help us reimagining MSEP.
- msep@mhec.org
Thank You
Beth Ellis
Associate Director of Policy Initiatives
msep@mhec.org
612.677.2769